**AUT R&D Project 2018**

**Meeting Minutes**

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| **Group Members:**  Pan Jiayao  Chen jialing  Ye fuying  Liu yibin  **Professor:**  Yan Ke | **Meeting Date:**  **Start time:**  22nd April 2019 15:00  **End time:**  22nd April 2019 16:30 | **Meeting Topic/Objectives:**  Everyone tells his/her processes and troubles during previous days.  Supervisor presents his suggestions and solutions. Supervisor provides instructions to prepare the final project presentation. |

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| **Present at Meeting:**  Professor Yan Ke  Pan Jiayao  Chen Jialing  Ye Fuying  Liu Yibin  **Absent:** |

**Actions from previous meeting:**

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| **Actions:**  1.Two of our team members talk about 3 methods they found to test our project. Give the reason for which one they decide to apply.  2.Supervisor gives his opinions, point out our strengths and weaknesses.  3.Two of our team members show their coding progress and difficulties.  4.Supervisor provides solutions.  5.Two of our team members show their latest UI design and opinion.  6.Supervisor gives suggestions to improve details. 7.Supervisor gives a list of reading materials. | **Who?**  **Ye&Liu**    **Supervisor**  **Pan&Chen**  **Supervisor**  **Ye&Liu**  **Supervisor**  **Supervisor** | **Completed (Y/N):**  Y  Y  Y  Y  Y  Y  Y |

**Actions from this meeting:**

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| **Actions:**  1. Everyone shares his/her understanding about articles referred to the reading list given by supervisor.  2. Supervisor points out the errors that each person has and leads us to the right ideas.  3. One of team member shows his testing work progress and difficulties.  4. One of team member shows his UI design progress and difficulties.  5.Supervisor gives his suggestions and recommendations to improve our project.  7. Supervisor provides instructions to prepare the final project presentation. | **Who?**  **ALL**  **Supervisor**  **Ye**  **Liu**  **Supervisor**  **Supervisor** | **When by?**  15:00-15:20  15:20-15:30  15:30-15:45  15:45-16:00  16:00-16:15  16:15-16:30 |